

**Proposal for Performing Security Audit for
Performance Reporting and Information Support Environment
(PRISE)**

Submitted to

The Maharashtra Goods and Services Tax Department (MGSTD)

Submitted by

Maharashtra Information Technology Corporation

Submitted On
August 2026



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(A Government of Maharashtra Enterprise)

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1 Introduction

Maharashtra Information Technology Corporation (MahaIT) expresses its sincere gratitude to the Maharashtra Goods and Services Tax Department (MGSTD) for providing the opportunity to submit this proposal. MahaIT is pleased to submit the proposal for conducting the Security Audit of Performance Reporting and Information Support Environment (PRISE) web portal.

2 Scope

2.1 In-Scope

➤ **Security Audit Scope**

- Application Vulnerability Assessment and Penetration Testing (VAPT)
- Source Code Security Review.
- Authentication and Authorization Control Review.
- Role-Based Access Control (RBAC) Assessment.
- Database Security Assessment.
- API Security Assessment, wherever applicable.
- Assessment against OWASP Top 10 vulnerabilities and industry-standard security practices.
- Submission of detailed audit report with risk categorization and remediation recommendations.
- Re-validation of vulnerabilities after implementation of corrective measures.

➤ **Security Audit Coordination**

- Coordinating with the department and the appointed auditor for security audit activities.
- Sharing required information and reports with the concerned department.

➤ **Security Audit Review Support**

- Reviewing audit observations and sharing recommendations with the department/vendor.
- Providing technical guidance for closure of audit points (advisory support only).

➤ **Reporting**

- Submission of summary status reports for Security Audit.

➤ **On Site Security Audit**

- The security audit team will visit the Maharashtra Goods and Services Tax Department (MGSTD) office to conduct the security audit. The team is requested to carry their laptops along with all the necessary tools and software required for conducting the security assessment.
- Maharashtra Goods Service Tax Department should provide the required infrastructure during the security audit.
- Maharashtra Goods Service Tax Department should issue the entry passes to security audit person.
- PRISE web portal access through VPN.

2.2 Out-of-Scope

- Application Configuration Review, including session management, password policies, encryption mechanisms, logging and audit trails.
- **Website Development or Redesign**
 - Any new development, redesign, or major UI/UX changes.
- **Website Maintenance**
 - Day-to-day website updates, bug fixing, content updates, and monitoring.
- **Security Vulnerability Fixes**
 - Fixing vulnerabilities identified in the audit (to be done by the department/vendor).
- **Server/Hosting Activities**
 - Server provisioning, hosting setup, firewall configuration, WAF, and infrastructure hardening.
- **Source Code Changes**
 - Any changes in application source code or database.
- **Third-Party Vendor Coordination (Beyond Support)**
 - MahaIT will not be responsible for follow-ups, closure, or timelines for vendor activities.

3 Security Audit TimeLine

To complete the security audit following timeline will be required

Sr. No	Scrutiny Phases	Time Line
1	Initial Security Assessment	3 days Approximate
2	Verification & Re-verification Assessments	1 days Approximate
3	Final Verification & Report Submission	2 days Approximate
Total Days		6 days Approximate

Based on the above, the Security Audit process will require a **minimum of 6 days (6 site visits)** to initiate and complete the initial audit activities. The number of visits/rounds required by the Security Audit team will depend on the **verification of vulnerabilities fixed by the development team**.

4 Project Commercials

Sr. No	Requirement Details	Total Cost (Excluding Taxes)
1	Security Audit (One time cost)	₹ 1,25,797.00
	Total Amount	₹ 1,25,797.00

- Above mentioned charges are exclusive of all taxes. Taxes will be applied as applicable.
- MahaIT will submit the tax invoice of security audit after completion of audit.

5 Assumptions, Escalation Mechanism and Right to Information and Court Cases

4.1 Assumptions

Following are the assumptions of MahaIT

- MahaIT will commence work only after receipt of Work Order/LOI from the Maharashtra Goods and Services Tax Department (MGSTD) Department.
- If the website is not developed or maintained by MahaIT, the respective Department or its vendor will be responsible for fixing vulnerabilities identified during the audit.
- For web portal not maintained by MahaIT, the Department/vendor will provide required documentation, source code, and access credentials for audit and implementation.
- The Department/vendor will provide UAT/staging environment for testing and validation, wherever applicable.
- All third-party dependencies (systems/APIs) will be managed by the Department or its vendor.
- Any delay in providing inputs, access, or approvals may impact project timelines.
- The Department or its SPOC will provide timely sign-off on deliverables.
- MahaIT will not be responsible for third-party software issues, vendor contracts, or warranty support.
- Hardware, system software support, and license management are out of scope.
- Any deviation from these assumptions or increase in effort/staffing will be managed through the change control process.
- Any additional applications/technologies outside the agreed scope will require additional time, cost, and training, to be borne by the Department.
- Above quotes are valid only for 30 days of proposal submission date.
- In case of non-payment, MahaIT may stop service after 15 days of waiting period.
- Any penalty clause will not be imposed on MahaIT for the Project.

4.2 Escalation Mechanism

Escalation matrix will be devised in mutual consent with department. All approval levels and project monitoring officials will be mentioned from both sides in the escalation matrix. This is considered as the deliverable in project initiation phase.

Escalation Level	Escalation Matrix (MahaIT)	Escalation Matrix()
Level-1	Business Analyst	SPOC person
Level-2	Project Manager	Deputy Commissioner
Level-3	Chief Operating Officer (COO), MahaIT	Joint Commissioner

4.3 Right to Information and Court Cases

All RTI queries and Court cases etc. pertain to this website/portal have to be answered by the User Department i.e. Maharashtra Goods and Services Tax Department (MGSTD) and MahaIT shall not be made a party to any of RTI queries and court cases. If any technical queries are there, MahaIT may provide inputs to the Nominated / Designated officer of the department i.e. Maharashtra Goods and Services Tax Department (MGSTD), provided it is technically feasible.